

**MINUTES  
PUBLIC SERVICE BOARD  
CITY OF EL PASO  
March 9, 2016**

The regular meeting of the Public Service Board was held Wednesday, March 9, 2016, at the El Paso Water Utilities Public Service Board Meeting Room located at 1154 Hawkins Boulevard, El Paso, Texas.

**PSB MEMBERS PRESENT**

Henry Gallardo, Chair  
Christopher Antcliff, Vice Chair  
Terri Garcia, Secretary-Treasurer  
Dr. Richard T. Schoephoerster, Member  
Bradley Roe, Member  
Dr. Kristina Mena, Member

**PSB MEMBERS ABSENT**

Mayor Oscar Leeser, Ex-Officio Member

**PSB EMPLOYEES PRESENT**

John E. Balliew, P.E., President and Chief Executive Officer  
Lupe Cuellar, General Counsel

**EPWU EMPLOYEES PRESENT**

Matthew Behrens, Assistant General Counsel  
Marcela Navarrete, Vice President  
Alan Shubert, Vice President  
Lisa Rosendorf, Chief Communications & Government Affairs Officer  
Art Duran, Chief Financial Officer  
Ana Sanchez, Human Resources Manager  
Armando Renteria, Chief Information Officer  
Cynthia Osborn, Real Estate Manager/Counsel  
Gretchen Byram, Computer Media Specialist  
Christina Montoya, Marketing & Communications Manager  
Rose Guevara, Senior Purchasing Agent  
Zulema Jamis, Secretary

**GUESTS**

Pam Farone, Citizen  
Deborah Torres, Citizen  
Joe Baca, Arcadis  
B. Lucero, Clowe & Cowan  
Arturo Rodriguez, E.P. Temp Line  
Maria Urbina, First Southwest  
Sanaan Villalobos, Arcadis

**MEDIA**

None

The Public Service Board meeting was called to order by Mr. Gallardo at 8:07 a.m. A quorum of its members was present. After a moment of silence, those in attendance joined Mr. Antcliff, in reciting the Pledge of Allegiance.

## CONSENT AGENDA

On a motion made by Mr. Antcliff, seconded by Mr. Roe and unanimously carried, the Board took action on the following agenda items:

**APPROVED THE MINUTES OF THE REGULARLY SCHEDULED MEETING HELD ON FEBRUARY 10, 2016.**

The Board approved the minutes of the regularly scheduled meeting held on February 10, 2016.

**DECLARED ASSORTED METALS, MISCELLANEOUS OFFICE EQUIPMENT, VEHICLES AND EQUIPMENT AS SURPLUS TO THE UTILITY AND AUTHORIZED THE SALE OF SAME.**

The Board declared assorted metals, miscellaneous office equipment, vehicles and equipment as surplus to the Utility and authorized the sale of same.

**APPROVED RENEWAL OF A CONTRACT WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS FOR CELL PHONE AND MOBILE BROADBAND SERVICES WITH BUY BOARD PRICING THROUGH THE STATE OF TEXAS DIR CONTRACT NUMBER DIR-SDD-1779 FOR A CONTRACT PERIOD OF MARCH 22, 2016 THROUGH MARCH 21, 2017, IN AN ESTIMATED AMOUNT OF \$168,000.**

The Board approved renewal of a contract with Cellco Partnership d/b/a Verizon Wireless for cell phone and mobile broadband services with buy board pricing through the State of Texas DIR Contract Number DIR-SDD-1779 for a contract period of March 22, 2016 through March 21, 2017, in an estimated amount of \$168,000.

**AWARDED REQUEST FOR PROPOSALS NUMBER 10-16, EL PASO WATER UTILITIES WEBSITE DESIGN AND REPLACEMENT, TO CIVICLIVE, IN THE ESTIMATED AMOUNT OF \$52,000.**

The Board awarded Request for Proposals Number 10-16, El Paso Water Utilities Website Design and Replacement, to CivicLive, in the estimated amount of \$52,000.

**AWARDED BID NUMBER 18-16, ENVELOPES, TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER, OLMSTEAD KIRK PAPER COMPANY, IN THE ESTIMATED ANNUAL AMOUNT OF \$69,109.32, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.**

The Board awarded Bid Number 18-16, Envelopes, to the lowest, responsive, responsible bidder, Olmstead Kirk Paper Company, in the estimated annual amount of \$69,109.32, with the option for two one-year extensions.

**AUTHORIZED THE PRESIDENT & CEO TO SIGN A CONTRIBUTED FUNDS AGREEMENT WITH THE U.S. BUREAU OF RECLAMATION (USBR) IN THE AMOUNT OF \$19,714 TO REIMBURSE THE USBR FOR STAFF TIME ASSOCIATED WITH REVIEWING THE FEASIBILITY STUDY PREPARED BY EPWU FOR THE KAY BAILEY HUTCHISON DESALINATION PLANT EXPANSION.**

The Board authorized the President & CEO to sign a Contributed Funds Agreement with the U.S. Bureau of Reclamation (USBR) in the amount of \$19,714 to reimburse the USBR for staff time associated with reviewing the feasibility study prepared by EPWU for the Kay Bailey Hutchison Desalination Plant expansion.



**AWARDED BID NUMBER 16-16, ELWOOD J UMBENHAUER CANAL PLANT AESTHETIC AND STRUCTURAL IMPROVEMENTS TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, E.P. TEMP LINE, IN THE AMOUNT OF \$84,726, AND AUTHORIZED FUNDING THROUGH THE COMMERCIAL PAPER PROGRAM.**

The Board awarded Bid Number 16-16, Elwood J Umbenhauer Canal Plant Aesthetic and Structural Improvements to the lowest responsive, responsible bidder, E.P. Temp Line, in the amount of \$84,726, and authorized funding through the commercial paper program. **(Resolution attached)**

**APPROVED A PROFESSIONAL ENGINEERING SERVICE CONTRACT WITH CANFIELD ENGINEERING AND INTEGRATION IN THE AMOUNT OF \$43,226 TO COMPLETE WORK RELATED TO THE ASSESSMENT, TROUBLESHOOTING, AND PROGRAMMING OF THE GENERATOR CONTROLS AT THE JONATHAN ROGERS WATER TREATMENT PLANT.**

The Board approved a professional engineering service contract with Canfield Engineering and Integration in the amount of \$43,226 to complete work related to the assessment, troubleshooting, and programming of the generator controls at the Jonathan Rogers Water Treatment Plant

**REGULAR AGENDA**

**APPROVED A MEMORANDUM OF AGREEMENT WITH THE TEXAS A&M ENGINEERING EXTENSION SERVICES (TEEX) TO PROVIDE WATER AND WASTEWATER TRAINING COURSES FROM APRIL 1, 2016 THROUGH DECEMBER 31, 2016 IN THE ESTIMATED AMOUNT OF \$150,000.**

Ms. Ana Sanchez, Human Resources Manager, presented information to the Board regarding this item. For several years the Texas A&M Engineering Extension Services (TEEX) has successfully provided the Utility with the required technical training to maintain state mandated licenses. Certified TEEX instructors will provide technical training for continuing education credits to maintain Texas Commission on Environmental Quality (TCEQ) mandated certifications for water and wastewater operations. TEEX instructors provide training and materials at the TecH<sub>2</sub>O Learning Center thereby eliminating travel costs while providing face to face quality training. They also transmit all student training information to TCEQ. The agreement will allow EPWU to assist smaller utilities by hosting the training and providing them the opportunity to attend training locally. The estimated amount of the agreement is \$150,000 and is for a period of April 1, 2016 through December 31, 2016. Ms. Sanchez addressed questions from the Board.

On a motion made by Mr. Antcliff, seconded by Dr. Mena, and unanimously carried, the Board approved a Memorandum of Agreement with the Texas A&M Engineering Extension Services (TEEX) to provide Water and Wastewater training courses from April 1, 2016 through December 31, 2016 in the estimated amount of \$150,000.

**RENEWED A SUPPORT AND MAINTENANCE CONTRACT FOR THE DERCETO AQUADAPT WATER MANAGEMENT SOFTWARE IN THE ANNUAL AMOUNT OF \$104,500.**

Mr. Art Duran, Chief Financial Officer, presented the Board with information regarding this item. Derceto Aquadapt is the water management software implemented in 2014. The software currently controls starts and stops on pump stations based on projected water demand, historical demands and levels on tanks throughout the distribution system. In some cases, Central Control personnel are on site to manage, oversee and sometimes override the system. Derceto is the only company that can provide support and maintenance for this software. Derceto will provide modifications to the set operations restrictions based on changes in the distribution as well as software updates and trouble shooting of any problems. The annual contract renewal amount is \$104,500.

On a motion made by Mr. Roe, seconded by Ms. Garcia and unanimously carried, the Board renewed a support and maintenance contract for the Derceto Aquadapt water management software in the annual amount of \$104,500.

**AWARDED BID NUMBER SW04-16, FENCE MAINTENANCE, REPAIR AND INSTALLATION, TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER, EGL CONSTRUCTION, INCORPORATED, IN THE ESTIMATED ANNUAL AMOUNT OF \$161,578.98, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.**

Mr. Duran presented the Board with information regarding this item. This bid is for labor and materials related to fence maintenance and repair at well sites, pump stations, lift stations and other protected areas. A total of ten potential bidders were provided bids. EPWU received four bids from Mirador Enterprises, Black Stallion Contractors, Best Iron Works and EGL Construction. EPWU staff evaluated these bids and recommended award to the lowest responsive, responsible bidder, EGL Construction in the estimated annual amount of \$161,578.98. Mr. Duran and Mr. Balliew addressed questions and comments from the Board regarding this item.

On a motion made by Dr. Schoephoerster, seconded by Mr. Antcliff and unanimously carried, the Board awarded Bid Number SW04-16, Fence Maintenance, Repair and Installation, to the lowest, responsive, responsible bidder, EGL Construction, Incorporated, in the estimated annual amount of \$161,578.98, with the option for two one-year extensions.

**AWARDED BID NUMBER SW05-16, FRAMES AND GRATES, TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER, MARTINEZ BROS CONTRACTORS, LLC, IN THE ESTIMATED ANNUAL AMOUNT OF \$237,600, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.**

Mr. Duran presented the Board with information regarding this item. Stormwater frames and grates allow efficient drainage for areas of the city affected by storm and water runoff. Two potential bidders were provided bids. EPWU received two bids. EPWU staff evaluated the bids and recommended award to the lowest responsive, responsible bidder, Martinez Bros Contractors in the estimated annual amount of \$237,600. Mr. Duran addressed questions from the Board.

On a motion made by Ms. Garcia, seconded by Dr. Schoephoerster and unanimously carried, the Board awarded Bid Number SW05-16, Frames and Grates, to the lowest, responsive, responsible bidder, Martinez Bros Contractors, LLC, in the estimated annual amount of \$237,600, with the option for two one-year extensions.

**AWARDED BID NUMBER SW06-16, SANDBAGS – FILLED AT SPECIFIC SITES AND LOCATIONS, TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER, MIRADOR ENTERPRISES, INCORPORATED, IN THE ESTIMATED ANNUAL AMOUNT OF \$105,000, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.**

Mr. Duran presented the Board with information regarding this item. This bid is for stormwater sandbags for El Paso Water Utilities customers and critical areas of the city affected by storm and potential water damage. The selected bidder will be responsible for the labor, materials and equipment necessary to fill and stack sandbags for distribution to customers. A total of eight potential bidders were provided bids. EPWU received four bids from Cubic Water, Martinez Bros Contractors, Black Stallion Contractors and Mirador Enterprises. EPWU staff evaluated the bids and recommended award to the lowest responsive, responsible bidder, Mirador Enterprises in the estimated annual amount of \$105,000. Mr. Duran addressed questions from the Board. Mr. Balliew also made comments regarding this item.

On a motion made by Mr. Antcliff, seconded by Ms. Garcia and unanimously carried, the Board awarded Bid



Number SW06-16, Sandbags – Filled at Specific Sites and Locations, to the lowest, responsive, responsible bidder, Mirador Enterprises, Incorporated, in the estimated annual amount of \$105,000, with the option for two one-year extensions.

**REJECTED ALL BIDS RECEIVED FOR BID NUMBER 13-16, LIQUID FERRIC CHLORIDE, AND AUTHORIZED STAFF TO SPOT-PURCHASE LIQUID FERRIC CHLORIDE FOR A PERIOD OF THREE MONTHS IN ACCORDANCE WITH THE PUBLIC HEALTH AND SAFETY EXCEPTION TO THE STATE BIDDING REQUIREMENT UNDER TEXAS LOCAL GOVERNMENT CODE.**

Mr. Duran presented the Board with information regarding this item. Liquid Ferric Chloride is used for water treatment throughout the Utility. On February 22, 2016, bids were received and opened for the purchase of liquid ferric chloride. The intent of the bid was to bid this product on a liquid weight basis with an iron concentration of at least 13%, which is the minimum strength needed for our water treatment plants. Bids were received using the ferric chloride concentration rather than the iron concentration. Per the bid specifications, ferric chloride concentration must be between 38% – 42%. Mr. Duran said the bid specifications will be revised to clearly address the required iron concentration rather than the ferric chloride concentration. The current contract will expire on April 9, 2016 and staff requested approval of a three-month extension to spot-purchase liquid ferric chloride and allow additional time to re-bid the item and bring it before the Board at the April 13, 2016 PSB meeting. Mr. Duran and Mr. Balliew addressed questions and comments from the Board.

On a motion made by Mr. Antcliff, seconded by Ms. Garcia and unanimously carried the Board rejected all bids received for Bid Number 13-16, Liquid Ferric Chloride, and authorized staff to spot-purchase liquid ferric chloride for a period of three months in accordance with the public health and safety exception to the state bidding requirement under Texas Local Government Code.

**AWARDED BID NUMBER 14-16, ODOR FILTRATION MEDIA CONTROL, TO THE LOWEST, RESPONSIVE RESPONSIBLE BIDDER, CABOT NORIT AMERICAS, INCORPORATED, IN THE ESTIMATED ANNUAL AMOUNT OF \$100,800, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.**

Mr. Duran presented the Board with information regarding this item. Odor control carbon filtration media is used to reduce odors at lift stations. A total of 12 potential bidders were provided bids. EPWU received two bids from Cabot Norit Americas and SNR Technologies. EPWU staff evaluated these bids and recommended award to the lowest, responsive, responsible bidder, Cabot Norit Americas, in the estimated annual amount of \$100,800.

On a motion made by Mr. Roe, seconded by Dr. Mena and unanimously carried, the Board awarded Bid Number 14-16, Odor Filtration Media Control, to the lowest, responsive responsible bidder, Cabot Norit Americas, Incorporated, in the estimated annual amount of \$100,800, with the option for two one-year extensions.

**AWARDED BID NUMBER 15-16, QUICKLIME, TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER, AUSTIN WHITE LIME COMPANY, IN THE ESTIMATED ANNUAL AMOUNT OF \$425,180, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.**

Mr. Duran presented the Board with information regarding this item. Quicklime is used for the lime treatment process and dewatered sludge stabilization. A total of 11 potential bidders were provided bids. EPWU received two bids from Austin White Lime Company and Lhoist North America and one “no bid” from Univar USA. EPWU staff, evaluated these bids and recommended award to the lowest, responsive, responsible bidder, Austin White Lime Company, in the estimated annual amount of \$425,180. Mr. Duran and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Dr. Schoephoerster, seconded by Mr. Antcliff and unanimously carried, the Board

awarded Bid Number 15-16, Quicklime, to the lowest, responsive, responsible bidder, Austin White Lime Company, in the estimated annual amount of \$425,180, with the option for two one-year extensions.

**APPROVED A SOLE SOURCE ENQUESTA MAINTENANCE CONTRACT RENEWAL TO SYSTEMS & SOFTWARE IN THE AMOUNT OF \$396,628.66.**

Mr. Armando Renteria, Chief Information Officer, presented the Board with information regarding this item. Systems & Software is the sole source supplier of the enQuesta CIS Utility Billing solution and maintenance, provided through an agreement between the El Paso Water Utilities Public Service Board and Systems & Software, signed April 4, 1997. The enQuesta system is used by the Customer Service Department to generate customer billing and for tasks such as customer account management, service activations, service disconnects, meter reading, collections and inspections. The renewal of the enQuesta maintenance is for the period of April 1, 2016 to March 31, 2017. An invoice for renewal of the enQuesta maintenance was received from Systems & Software on February 22, 2016 in the amount of \$396,628.66 and staff requested renewal of the maintenance contract. Mr. Renteria and Mr. Balliew addressed questions and comments from the Board.

On a motion made by Mr. Ancliff, seconded by Mr. Roe and unanimously carried, the Board approved a sole source enQuesta maintenance contract renewal to Systems & Software in the amount of \$396,628.66.

**ADOPTED A RESOLUTION ASKING CITY COUNCIL TO AUTHORIZE THE ISSUANCE OF UP TO \$23,845,000 OF CITY OF EL PASO MUNICIPAL DRAINAGE UTILITY SYSTEM BONDS SERIES 2016 AND FUND RELATED TRANSACTION COSTS.**

Mr. Balliew made introductory comments to the Board regarding this item. Ms. Maria Urbina of First Southwest made a PowerPoint presentation to the Board (copy on file in Central Files). This bond issuance will fund approximately \$23.5 million of conveyance, storage, rehabilitation and other miscellaneous stormwater projects. To date, the Stormwater Utility has four bond issues outstanding in a total principal amount of \$76,817,000. With the requested bond issuance, the total will raise to \$100,662,000. Ms. Urbina reviewed the projected sources and uses of the requested bonds. She also reviewed the net debt service schedule and the five-year plan debt service requirements. The parameter authorization was reviewed by Ms. Urbina. The parameter authorization will enable the sale of revenue bonds at optimum timing and structure. Final pricing authority would be delegated to John Balliew, President/CEO, Marcela Navarrete, Vice President and Arturo Duran, Chief Financial Officer. The recommended parameters are a maximum true interest cost of 3.85%; aggregate principal amount of issuance of \$23,845,000; final maturity date of December 31, 2036; and expiration of delegated authority within 3 months. The pricing officer can only approve the sale if all parameters are met. The recommended underwriters for this issuance are Piper Jaffray (Senior Manager) and Stifel Nicolaus (Co-Manager). Ms. Urbina reviewed the time schedule for this issuance and said once approved by the Board, the request to issue bonds would go before City Council on March 16, 2016 for approval. On March 29<sup>th</sup>, the bonds would be priced and by April 16<sup>th</sup>, the sale would be closed and funds would be delivered. Mr. Balliew addressed several questions from the Board regarding this item.

On a motion made by Ms. Garcia, seconded by Dr. Schoephoerster, and unanimously carried, the Board adopted a resolution asking City Council to authorize the issuance of up to \$23,845,000 of City of El Paso Municipal Drainage Utility System Bonds Series 2016 and fund related transaction costs. **(Resolution attached)**

**AUTHORIZED THE PRESIDENT & CEO TO SIGN A WHOLESALE WATER SUPPLY AGREEMENT WITH THE COUNTY OF EL PASO TO SUPPLY WATER TO THE EAST MONTANA WATER SYSTEM.**

Mr. Balliew presented information to the Board regarding this item. Over the past 20 years, El Paso Water Utilities has been providing wholesale water service to the County for its East Montana Water System. Initially, EPWU provided wholesale service indirectly through the wholesale contract between the County and Homestead Municipal Utility District (MUD). At that time, EPWU served Homestead MUD through a



wholesale water contract which allowed Homestead MUD to serve the East Montana Water System. After dissolution of Homestead MUD, EPWU assumed that wholesale contract and began providing service directly to the County. The initial contract assumed by EPWU has expired and the County wishes to continue to receive wholesale water service from EPWU. Mr. Balliew and Ms. Lupe Cuellar, General Counsel, addressed questions from the Board regarding this item.

On a motion made by Dr. Schoephoerster, seconded by Mr. Roe and unanimously carried, the Board authorized the President & CEO to sign a wholesale water supply agreement with the County of El Paso to supply water to the East Montana Water System.

**ADOPTED A PUBLIC SERVICE BOARD POLICY ON THE DELEGATION OF SIGNATURE AUTHORITY TO THE PRESIDENT AND CEO.**

Ms. Cuellar presented the Board with information regarding this item. Dating back to at least 1994, there have been actions and documents approved by the Board delegating to the President/CEO the authority to sign certain documents, agreements and contracts. This policy consolidates and incorporates previous Board actions into one policy document and adds additional delegation authority. The Public Service Board is given complete management and control of the El Paso Water Utilities pursuant to authority granted to the Board in City Ordinance 752 and subsequent ordinances. This policy is intended to be a delegation, within specified parameters, of signature authority and certain administrative approval authority to the President and CEO so that approval of such actions will not require Board approval. This policy does not delegate the Public Service Board's policy making authority. Delegation of this authority to the President/CEO will streamline procedures, eliminate unnecessary delays, and improve overall Utility efficiency. Ms. Cuellar and Mr. Balliew addressed questions and comments regarding this item.

On a motion made by Ms. Garcia, seconded by Mr. Roe and unanimously carried, the Board adopted a Public Service Board policy on the delegation of signature authority to the President and CEO.

**MANAGEMENT REPORT**

- **EPWU Construction Forum Workshop, March 22, 2016 at TecH<sub>2</sub>O Learning Center, 7:30 a.m. – 9:00 a.m.** – Mr. Balliew invited the Board to the EPWU Construction Forum Workshop scheduled for March 22, 2016 at 7:30 a.m. The workshop will be held at the TecH<sub>2</sub>O Learning Center. The purpose of the Construction Forum Workshop is to notify contractors of future projects that will be advertised in the upcoming fiscal year.
- **EPWU Employee Awards Ceremony on March 23, 2016 at TecH<sub>2</sub>O Learning Center, 7:30 a.m.** – Mr. Balliew invited the Board to the EPWU Employee Awards Ceremony scheduled for March 23, 2016 at 7:30 a.m. The ceremony will be held at the TecH<sub>2</sub>O Learning Center. This ceremony is to recognize the employees for the years of service as well as accomplishments through certifications and educational achievements.

**PUBLIC COMMENT: THE PSB WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.**

There were no additional comments from the public.

**EXECUTIVE SESSION**

On a motion made by Mr. Ancliff, seconded by Mr. Roe, and unanimously carried, the Board retired into Executive Session at 9:12 a.m., March 9, 2016, pursuant to Section 3.5A of the El Paso City Charter and the

Texas Government Code, Sections 551.071 through 551.076 to discuss any of the following:

Section 551.071	Consultation with Attorney
Section 551.072	Deliberation Regarding Real Property
Section 551.074	Personnel Matters

**a. Section 551.072 Deliberation Regarding Real Property**

The Board will deliberate regarding the purchase of approximately 15.12 acres of land located at the SW 1/4 of NW 1/4 of SW 1/4 & W 1/2 of SE 1/4 of NW 1/4 of SW 1/4, Section 20, Block 78, Township 4, Texas & Pacific Railway Company Surveys, ABST 10042, El Paso County, Texas.

**b. Section 551.072 Deliberation Regarding Real Property**

The Board will deliberate regarding the sale of approximately 0.55 acres of land located at 210 Dallas Street and more particularly described as Block 73, Cotton Addition, Lots 1-8, City of El Paso, El Paso County, Texas.

The Board reconvened in open session at 9:30 a.m., March 9, 2016.

**DELIBERATION REGARDING THE PURCHASE OF APPROXIMATELY 15.12 ACRES OF LAND LOCATED AT THE SW 1/4 OF NW 1/4 OF SW 1/4 & W 1/2 OF SE 1/4 OF NW 1/4 OF SW 1/4, SECTION 20, BLOCK 78, TOWNSHIP 4, TEXAS & PACIFIC RAILWAY COMPANY SURVEYS, ABST 10042, EL PASO COUNTY, TEXAS.**

On a motion made by Ms. Garcia, seconded by Mr. Antcliff, and unanimously carried, the Board authorized the President/CEO to purchase and sign any and all documents necessary to complete the purchase of approximately 15.12 acres of land, generally described as the SW 1/4 of NW 1/4 of SW 1/4 and W 1/2 of SE 1/4 of NW 1/4 of SW 1/4, Section 20, Block 78, Township 4, Texas and Pacific Railway Company Surveys, ABST 10042, El Paso County, Texas for the purchase prices of \$80,000.00.


**DELIBERATION REGARDING THE SALE OF APPROXIMATELY 0.55 ACRES OF LAND LOCATED AT 210 DALLAS STREET AND MORE PARTICULARLY DESCRIBED AS BLOCK 73, COTTON ADDITION, LOTS 1-8, CITY OF EL PASO, EL PASO COUNTY, TEXAS.**

On a motion made by Ms. Garcia, seconded by Mr. Antcliff, and unanimously carried, the Board declared the land inexpedient to the water system and authorized the President/CEO to recommend to the City of El Paso that the land be sold through the sealed bidding process and, authorized the President/CEO to obtain one appraisal and set the minimum bid price at the appraised value.

**ADJOURNMENT**

The meeting was adjourned at 9:31 a.m., March 9, 2016

ATTEST:

  
\_\_\_\_\_  
Secretary-Treasurer

  
\_\_\_\_\_  
Vice Chair - Chris Antcliff



RESOLUTION

A RESOLUTION APPROVING THE AWARD OF BID 16-16, ELWOOD J. UMBENHAUER CANAL PLANT AESTHETIC AND STRUCTURAL IMPROVEMENTS TO E.P. TEMP LINE; AND AUTHORIZING FUNDING THROUGH THE COMMERCIAL PAPER PROGRAM.

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**WHEREAS**, the Elwood Umbenhauer Canal Plant was constructed in 1943 and the dock, which is part of the original plant, has weathering and wear and tear associated with age and is in need of repairs; and,

**WHEREAS**, the Plant is need of other repair, such as painting of the main building exterior wall, removal and replacement of steel stairs and repairs to the existing dock; and,

**WHEREAS**, in order to complete all the necessary repairs El Paso Water Utilities put out a bid and received five bids for this project, ranging from \$84,726.00 to \$134,295.00 or 38% 59 2% below the Engineer's estimate of \$137,263.16; and,

**WHEREAS**, the project consulting engineer, Parkhill, Smith and Cooper, evaluated the qualifications of the apparent low bidder and has determined that E.P. Temp Line meets the minimum general requirements as well as the minimum project specific criteria as specified on the bid documents; and,

**WHEREAS**, El Paso Water Utilities project administration has evaluated the Engineer's Evaluation Matrix and recommends award of Bid Number 16-16, aesthetic and structural improvements to E.P. Temp Line as the lowest responsive, responsible bidder in the amount of \$84,726.00.

**WHEREAS**, in order to take advantage of favorable interest rates and reduce financing costs, the Public Service Board (PSB) and City Council have authorized a Commercial Paper Program to finance PSB construction projects and engineering services, and the Project is eligible for financing through the authorized Commercial Paper Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Public Service Board of the City of El Paso, El Paso Water Utilities:

**Section 1.** That the findings and recitations set out in the preamble to this Resolution are true and correct and are hereby adopted by the Public Service Board by this reference for all purposes.

**Section 2.** That the Public Service Board approves award of Bid Number 16-16, aesthetic and structural improvements at the Elwood Umbenhauer Canal Plant to E.P. Temp Line, the lowest, responsible, responsive bidder, meeting the general requirements in the amount not to exceed \$84,726.00. That the Public Service Board hereby authorizes the President/CEO to execute an agreement with E.P. Temp Line for the aesthetic and structural improvements at the Elwood Umbenhauer Canal Plant

**Section 3.** That the Public Service Board hereby authorizes funding of the Project through the PSB tax-exempt Commercial Paper Program from Commercial Paper Funds as approved in CIP#W8033, Account Number 1215-084, Budget FY 2015-16, in the amount not to exceed \$84,726.00.

## RESOLUTION

A RESOLUTION ASKING CITY COUNCIL TO AUTHORIZE THE ISSUANCE OF UP TO \$23,845,000 OF CITY OF EL PASO MUNICIPAL DRAINAGE UTILITY SYSTEM BONDS SERIES 2016 TO FUND STORMWATER INFRASTRUCTURE PROJECT AND FUND RELATED TRANSACTION COSTS; PROVIDED THAT CERTAIN PARAMETERS ARE MET.

WHEREAS, on June 19, 2007, the City Council of the City of El Paso, Texas established the El Paso Texas Municipal Drainage Utility System by Ordinance Number 01668 for the management and control of stormwater drainage and infrastructure; and,

WHEREAS, the El Paso City Council, as authorized by State law, vested the complete management and control of the El Paso Texas Municipal Drainage Utility System in the El Paso Water Utilities Public Service Board; and,

WHEREAS in order to take advantage of a favorable financial market and fund necessary drainage infrastructure costs, the El Paso Water Utilities Public Service Board is requesting that the El Paso City Council approve the issuance of up to \$23,845,000 of City of El Paso Municipal Drainage Utility System Bonds Series 2016;

**NOW, THEREFORE, BE IT RESOLVED BY THE PUBLIC SERVICE BOARD OF THE CITY OF EL PASO, TEXAS:**

**Section 1.** That the findings and recitations set out in the preamble to this Resolution are found to be true and correct and are hereby adopted by the Public Service Board and made a part of this Resolution for all purposes.

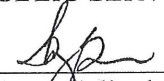
**Section 2.** That the El Paso Water Utilities Public Service Board hereby adopts a resolution asking City Council to authorize the issuance of up to \$23,845,000 of City of El Paso Municipal Drainage Utility System Bonds Series 2016, provided that certain parameters approved by the Board are met.

**PASSED AND APPROVED at the regular meeting of the Public Service Board, this 9th day of March, 2016, at which meeting a quorum was present and which was held in accordance with the provisions of V.T.C.A. Government Code, Sections 551.001, et. seq.**


ATTEST:

  
\_\_\_\_\_  
Terri Garcia, Secretary-Treasurer

EL PASO WATER UTILITIES  
PUBLIC SERVICE BOARD

  
\_\_\_\_\_  
Henry Gallardo, Chair


APPROVED AS TO FORM:

  
\_\_\_\_\_  
Lupe Cuellar, General Counsel

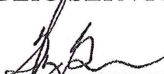


**PASSED AND APPROVED** at a regular meeting of the Public Service Board of the City of El Paso, Texas, this 9th day of March, 2016 at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A. Government Code, Sections 551.001, et. seq.


ATTEST:

  
\_\_\_\_\_  
Terri Garcia, Secretary-Treasurer

EL PASO WATER UTILITIES  
PUBLIC SERVICE BOARD

  
\_\_\_\_\_  
Henry Gallardo, Chair

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Lupe Cuellar, General Counsel

